



EDUKANS EDUCATION SERVICES

PRE- QUALIFICATION OF SUPPLIERS FOR VARIOUS GOODS AND SERVICES FOR FINANCIAL YEAR

2022/2023

CLOSING DATE: 15th March 2022

Edukans Education Services invites applications for prequalification /registration of suppliers/service providers from interested eligible bidders for the supply of one or a combination of the under listed goods and services for 2022/2023.

	REF. NO.	CATEGORY	DESCRIPTION
1	EES/SPLS/000	SUPPLIES, SERVICING AND MAINTENANCE	
	EES/SPLS/001	STATIONERY	General assorted office stationery
	EES/SPLS/002	OFFICE CONSUMABLES	Office consumables e.g beverages, Toiletries, Cleaning Materials, bottled water in 20 litre containers and dispensers
2	EES/ICT/000	ICT SUPPLIES	
	EES/ICT/001	COMPUTERS AND ACCESSORIES	Computers, Laptops, Servers
	EES/ICT/002	EQUIPMENT	Projector, Cameras, photo copier, printers, servers,
	EES/ICT/003	CARTRIDGES & TONNER	Photo Copier and Printer cartridges, tonner and other ICT supplies
	EES/ICT/004	SERVICING, REPAIR AND MAINTENANCE	Servicing, Repair and maintenance of ICT Equipment
3	EES/PRNT/000	PRINTING	
	EES/PRNT/001	PRINTING AND BRANDING	Printing reports, books of accounts, calendars, Brochures and other communication

			aides, Printing, Branding, engraving and signage: stamps, Tshirts, Identify cards, and other branded promotional/publicity and IEC materials, wrist bands, printing & publishing services including Art work, and secretarial services.
	EES/PRNT/002	ENGRAVING AND EMBROIDERY	Engraving and embroidery services
	EES/PRNT/003	PRINTING AND PUBLICATION	Media Print and electronic publication
	EES/BDCST/000	BROADCASTING SERVICES	
4	EES/BDCST/001	TELEVION BROADCAST	Television Broadcasting services, that is Television air time (for talk- shows, adverts, jingles and other broadcasting services); in English and in local languages; within and outside central region.
	EES/BDCST/002	RADIO BROADCAST	Radio Broadcasting services, that is Radio air time (for talk- shows, adverts, jingles and other broadcasting services); in English and in local languages; within and outside central region.
5	EES/HTL/000	HOTEL SERVICES AND CATERING	
	EES/HTL/001	HOTEL SERVICES	Hotel and conference facilities, Venues for meetings and training workshops in Kampala, Central region, Northern and West Nile districts of Uganda as appropriate.
6	EES/PROFS/000	OTHER PROFESSIONAL SERVICES	
	EES/CSLTCY/001	CONSULTANCY SERVICES	Evaluations, Baseline, Institutional development, training, team building, policy review, Resource mobilization consultancy, Education mentoring and coaching program, Basic Research and documentation of good practice and case studies.
	EES/ADT/002	AUDIT	Internal and External Audit services
7	EES/INS/000	INSURANCE	
	EES/INS/001	GPA	Group Personnel Accident Insurance for staff
	EES/INS/002	MEDICAL	Comprehensive Medical Cover for staff
8	EES/TSPT/000	TRANSPORT AND TRAVEL SERVICES	
	EES/TSPT/001	TRAVEL AGENTS	Air ticketing, tour and travel agency
	EES/TSPT/002	CAR HIRE SERVICES	Car hire and transportation services, Car hire services for town running and upcountry trips

Interested service providers should apply attaching;

- i. A copy of the Certificate of incorporation or equivalent
- ii. A copy of the applicant's Valid Trading license or equivalent
- iii. VAT registration Certificate where applicable **where applicable**
- iv. Verifiable recommendation letters from current three clients where the company is providing similar services in Uganda, preferably Local and International NGOs
- v. And any other relevant documents that the applicant may deem fit

The documents should be zipped in one folder labeled with the category of choice emailed to efeducationservicesug@gmail.com by the 15th March 2022. Inquiries should be directed to: Miriam Mutegesi, 0782036161/070555888, miriam@educans.org